

FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE

Mr. George Tablack, CFO

1. Unusual Demand Report dated 11/7/13
2. Wire Transfers for September 2013
For information only.

REVENUE

Mr. Travis Hulsey

No items submitted.

PURCHASING

Mr. Michael Matthews

3. Purchasing Agenda:
 - A. Week of 10/15/13-10/21/13
 - B. Week of 10/22/13-10/28/13
 - C. Week of 10/22/13/10/28/13, Addendum #1
4. Purchasing Exception Report:
 - A. Week of 10/15/13-10/21/13
 - B. Week of 10/22/13-10/28/13
5. Encumbrance Report:
 - A. Week of 10/15/13-10/21/13
 - B. Week of 10/22/13-10/28/13

BUDGET MANAGEMENT OFFICE

Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

6. **Sheriff**

Shane Williams	\$1,230.66
Anthony Dotson	\$1,230.66
Interview and Interrogation Technique	
Memphis, TN – November 18-22, 2013	

Continuing Education

7. **Tax Assessor-Birmingham**
Laura Smith \$275.00
Steve Jones \$275.00
Intermediate Mapping
Hoover, AL – November 4-8, 2013
State Funds
8. **Board of Equalization**
Robin Henderson \$171.81
Mike Callahan \$171.81
Jane Mardis \$171.81
Alabama Association of Assessing Officials Committee
Muscle Shoals, AL – November 13-14, 2013

INDIVIDUAL STAFF DEVELOPMENT

9. **County Attorney**
David Carrington \$723.80
Sewer Debt Creditor Meeting
New York, NY - October 9-11, 2013
10. **Revenue**
Charles Bell \$3,397.69
Tax Audit
Carlstadt & Rutherford, NJ; New York, NY
& Atlanta, GA – December 7-20, 2013
- Bruce Thompson \$2,170.60
Tax Audit
San Antonio, TX – December 7-15, 2013
- Bruce Thompson 225.00
Sales and Use Tax Course
Hoover, AL – November 13-15, 2013
State Requirement
11. **Sheriff**
Roger Morris \$713.00
Homicide: The Investigation Challenge
Marietta, GA – November 12-15, 2013
Continuing Education

12. **Stormwater Management** \$250.00
 Zhaleh McCullers
 Basic Hydrology for the Practicing Engineer
 Leeds, AL – November 13, 2013

POSITION CHANGES AND/OR REVENUE CHANGES

13. **EMA** \$ 1,700.00
 Increase revenue & expenditures to record various donations for the Community Awareness Day held on 10-17-13.
14. **EMA** \$ 80,000.00
 Shift funds from salaries to rental facilities. The approved budget by the EMA Council was submitted after the adoption of the Jefferson County budget. This transfer is to adjust for changes.
15. **EMA** \$ 402.50
 Increase revenue & expenditures to record a Hazmat Reimbursement for Birmingham Fire for an incident on 9/21/13.
16. **Fleet Management** \$ 263,020.00
 Carry forward capital vehicle funds from fiscal year 2013 to fiscal year 2014 to continue the purchase of capital assets as approved by the Commission.

FOR INFORMATION ONLY

17. **Personnel Board** \$ 86,740.00
 Shift funds to cover FY13 expenses and clear negative balances that came forward into fiscal year 2014. The Personnel Board does not wish to increase their budget for the purchase orders brought forward, due to the fact that their Board has previously approved their fiscal year 2014 budget.
18. **Sheriff Department** \$ 340,477.00
 Carry forward funds from fiscal year 2013 to fiscal year 2014 to cover encumbrances carried forwarded from the prior fiscal year.

INFORMATION TECHNOLOGY

Mr. Wayne Cree

19. **Motorola 2014 Renewal of Maintenance – Contract #5659**
 Annual maintenance for the 800 MHz proprietary Motorola hardware & software that supports Public Safety System, Radio and Call Logging through FY2014.

Contract Terms:	10/01/13 – 09/30/14
Original Budget:	\$688,100.00

Current Remaining Budget:	\$688,100.00
Requested Amount:	\$685,025.16
Remaining Budget After Requested Amount:	\$ 3,074.84
30 Day Cancellation:	No

20. **Motorola P25 SmartX/Microwave Upgrade – Contract #5688**
 P25 Trunking SmartX Project & Microwave upgrades to the County’s 911 towers that provide services to the Sheriff, Municipalities and Citizens of Jefferson County. These projects will provide an upgrade for the end of life analog system to current digital technology.

Contract Terms:	10/01/13 – 09/30/14
Original Budget:	\$2,000,000.00
Current Remaining Budget:	\$2,000,000.00
Requested Amount:	\$1,900,000.00
Remaining Budget After Requested Amount:	\$100,000.00
30 Day Cancellation:	Yes

21. **Decision Support, LLC. – Contract #5648**
 FY2014 Annual Maintenance for URSA InfoSuite that supports mainframe EZSPEC report writer software.

Contract Terms:	11/01/13 –10/31/14
Original Budget:	\$639,085.00
Current Remaining Budget:	\$545,318.88
Requested Amount:	\$32,144.56
Remaining Budget After Requested Amount:	\$513,174.32
30 Day Cancellation:	Yes

SHERIFF’S OFFICE

Sheriff Mike Hale

22. **Brookwood Health Services - Contract # 5712**
 Inmate Medical Care. For acknowledgement only.

Contract Term:	Terminated after payment
Original Budget:	\$3,500,000.00
Current Remaining Budget:	\$3,500,000.00
Requested Amount:	\$11,679.06
Remaining Budget After Requested Amount:	\$3,488,320.94
30 day Cancelation:	Yes

23. **Emergency Physicians Associates - Contract #5707**
 Inmate Medical Care. For acknowledgement only.

Contract Term:	Terminated after payment
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Original Budget:	\$3,500,000.00
Current Remaining Budget:	\$3,488,320.94
Requested Amount:	\$4,199.00
Remaining Budget After Requested Amount:	\$3,484,121.94
30 Day Cancellation:	Yes

TREASURER’S OFFICE

Hon. Mike Miles

No items submitted.

TAX ASSESSOR

Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR

Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION

Mr. Bob Rogers

No items submitted.

OTHER BUSINESS

Commissioner Jimmie Stephens

- 24. Investment Management Agreements
 - A. Regions Bank
 - B. Cadence Bank
 - C. Iberia Bank